

APPENDIX B  
[see <https://occgolfrules.org/>]

GOLF PLAY SCHEDULE RULES & POLICIES

- A. **INTRODUCTION:** The Board of Directors has adopted these general rules to govern golf play at O.C.C. by members, immediate family and their guests. The Board has charged the golf committee with the responsibility of carrying out all golf rules and policies, which may be adopted by the Board from time to time.

The rights and privileges as to all members are set forth herein and shall be determined by the Board of Directors as administered by the golf committee.

Specifically, this policy lists the tee times available for the different classes of O.C.C. members and their immediate family as well as tee times for family guests and guests who are playing with a member or using a guest card.

The golf professional, assisted by his staff, is responsible for the day to day conduct of play on the course in compliance with policy, and for reporting to the golf committee all infractions of the rules. Provided the spirit of these rules is followed, the golf professional may make exceptions to any of the golf rules on a case by case basis in the exercise of his or her reasonable judgment. Beyond occasional exceptions, the Golf Professional shall consult with the Golf Committee regarding granting such exceptions.

The golf committee will report any serious violation of the rules with recommended action to the Board of Directors, which has the power to suspend golf privileges of any member or guest who violates any of the rules or policies set forth herein.

B. **GENERAL POLICIES**

1. The golf professional and his staff will be responsible for the starting of play on the golf course. During heavy play periods, a starter may be stationed on the first tee.
2. For the purposes of the Golf Rules: A member shall be only the individual listed as a member on the club roster, all others shall be considered nonmembers. Beneficiaries are any individuals who receive privileges at the club by virtue of their relationship to a member. Members with Golf Privileges shall include Regular & Honorary, Super Senior, International, Intermediate members, and any other category of membership granted golfing privileges pursuant to these golf rules. A guest is an individual not otherwise a member or beneficiary, and whose play shall be governed by the rules set forth herein.
3. Designated holidays are as follows:  

Presidents' Day	Memorial Day
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*4th of July*

*Labor Day*

On designated holidays, golf rules governing play are the same as for Sunday play. (See D - Time Schedules.) At the discretion of the Board, the golf shop and golf course may be open Christmas Day and New Year's Day. Consult the OCCasions newsletter or the club website for more information

4. Handicaps will be established in accordance with the rules established by the United States Golf Association (U.S.G.A.). New members with provisional handicaps may participate in the regular daily tournaments (Tuesday, Wednesday, Thursday, Friday, Saturday and Sunday), but not in the special tournaments such as Presidents' Day and Member-Guest.
5. All scores on the O.C.C. golf course by members and immediate family members who have an O.C.C. handicap must be recorded in the golf shop or via the internet at [www.ghin.com](http://www.ghin.com) after play. Offenders who do not turn in all of their scores shall be reported to the golf committee.
6. Participation in member tournaments and sweepstakes, as directed by the golf committee, is limited to dues paying members with golf privileges. The men's and women's spouse association (LSGA & MSGA) each may have their own tournaments and sweepstakes, as directed by the golf committee, and may invite members to play.
7. With the exception of players using the practice facilities on the day of play, all members and those deriving their benefit to play or use the practice facilities from members, must register their handicap information with the pro shop. These individuals must 1) register a handicap with the club, 2) report with which organization they have a handicap, or 3) opt out of a handicap. No one will be eligible to play or use the club's practice facilities until this requirement is satisfied.
8. With the exception of additional golfing privileges explicitly authorized by the Board, beneficiaries of members may not have any additional golfing privileges as those of the sponsoring member.
9. As used herein the term "mixed play" shall be defined as when a member is playing golf with his/her spouse or significant other.
10. For all O.C.C. sponsored club tournaments, (e.g., Member-Guest, President's Day, etc.), the "Priority Rule" shall apply. As used herein, the term "Priority Rule" shall mean that the following order of membership priority shall apply:
  1. Regular
  2. Super Senior
  3. Intermediate
11. Check-In Procedure: All members, their families and guests are required to register with the golf shop before starting play.

**Comment [WU1]:** Added to avoid having to repeat member restrictions for each beneficiary category in Sec. D.

**Comment [WU2]:** Added for clarity

12. Continuous Play: Players stopping at the turn for more than 5 minutes are required to check in at the golf shop before resuming play.

13. Rules and Restrictions Regarding Fivesomes:

- Golf carts are required, no walkers.
- Members in the fivesome will be responsible for keeping up to the group in front.
- The fivesome must follow any instructions from the golf shop and Marshal (Players Assistant).

14. The head golf professional and General Manager are privileged to extend the courtesies of the golf course to other professionals, general managers or Special Guests as determined by the golf professional or General Manager without payment of green fees or cart fees.

15.

16. There may be no more than 8 tee-times scheduled for an event unless approved by Board of Directors.

17. Outside Play Events:

- Must be approved by the golf committee and Board of Directors and,
- Requests must be provided in writing and in advance of the event.
- Outside play is not allowed on weekends, holidays, or on Tuesday and Friday mornings.
- Upon approval, the following guidelines must be adhered to:
  - The O.C.C. Dress Code must be strictly adhered to by the members and guests during these events and it is the responsibility of the member to assure compliance.
  - Every precaution must be taken to eliminate disruptions to member play. This includes slow play, loud or boisterous behavior, and following golf course rules regarding golf cart use. Carts are mandatory.
- No charity events are allowed to be held at O.C.C., without Board of Directors approval.
- No outside play events may be held on weekends.
- The golf committee may not approve more than 18 member-sponsored outside play events during their term year.
- Tournaments with Member in each group:
  - Events may be held where there is at least one member and up to three guests in each group. The green fees charged shall be at the regular accompanied guest rate.
  - These may be held on the following weekdays:
    - Monday: All day after 10 AM.
    - Tuesdays & Fridays: After 1 PM

**Comment [WU3]:** Added to reflect current terminology.

**Comment [WU4]:** Added "head" to assure this provision does not apply to all club pros.

**Comment [WU5]:** Should this include other dept heads?

**Comment [WU6]:** Deleted "Invited" Initially included to differentiate from Membership Committee terminology.

**Comment [WU7]:** Asked if we should add: can submit requests to pro shop for multiple times.

Wednesdays & Thursdays: Mornings where last group tees off before 10:30 AM,  
Afternoons after 1 PM.

- i. Tournaments with less than 1 member in each group:
  - i. Outside play events may be scheduled only on Mondays after 10 AM when there are some groups with no members. There must be at least one member playing in the event.
  - ii. The green fees shall be charged, except as adjusted by the Board, at the tournament rate fee.

**Comment [WU8]:** Updated to reflect current practice.

18. **Member Play:** No members can play at times reserved for certain outside golf functions (U.S. Golf Team, Manoa Cup, special business or social golf functions pre-approved by the Board of Directors, etc.) or Men's or Ladies' Spouse Golf Association (LSGA & MSGA) functions; provided, however, such O.C.C. members may play with such groups if he or she is invited to play as a guest by that particular group.

19. **Rain-Out Policy:** If golf play is canceled or terminated because of rain, the Golf Shop will credit the golfer with a full 9-hole green fee and, if applicable, 9-hole cart fee for each uncompleted nine provided that the cancellation/termination occurs prior to the completion of three holes of the nine.

20. **Discipline Procedure:** The golf professional shall keep a log of complaints. For the first infraction the member participant will be sent a friendly reminder, with the second incident resulting in a letter with a firm reminder, and, lastly, with the third incident, reported to the Golf Committee with the possible suspension of play. Regardless of the aforementioned process, the committee reserves the right to take additional action if any incident warrants.

#### **C. ESTABLISHMENT OF MEMBERS' AND SPOUSES' GOLF DIVISIONS**

There shall be a Members' Golf Division and a Spouses' Golf Division. Spouses of Regular, Super Senior, and Intermediate members, male and female, shall consist of a Ladies Spouse Golf Association (LSGA) and a Men's Spouse Golf Association (MSGA), both of which shall be administered with approval from the Golf Committee. All spouses who have established golf handicaps will be members of either the LSGA or MSGA. These divisions shall be governed by the following:

1. Members of the Members' Golf Division can participate in any tournament or event designated by the Golf Committee as a Members' Golf Division tournament or event. Examples of Members' Tournaments are Member-Guest and Member-Member.
2. Male members of the Member's Golf Division can participate in any tournament or event designated by the Golf Committee as a men's tournament or event, such as the Men's Club Championship, the Men's Senior Club Championship and Men's Monthly Ace. Female members of the Members' Golf Division can participate in any tournament or event designated by the Golf Committee as a women's tournament or event, such as the Women's Club Championship, the Women's Senior Club Championship, and Women's Monthly Ace.

3. Members of the LSGA and the MSGA can participate in any tournament or event designated by the Golf Committee as a LSGA or MSGA Tournament or event. The LSGA and the MSGA shall each elect its own officers of governance. Each spouse association shall also propose its own tournament and event schedules to the Golf Committee for approval.
4. The LSGA and MSGA may invite members of the Member’s Golf Division to play in any LSGA or MSGA tournament or event.
5. The LSGA and MSGA representatives may meet at will to discuss mutual issues and concerns and report to the Golf Committee. Both the LSGA and the MSGA may send liaisons to attend Golf Committee meetings and report back to the members.
6. Mixed events, such as the Battle of the Sexes and the Couples tournament, shall be considered Spouses’ Golf Division events, as approved by the Golf Committee, and shall be open to all members, spouses, and significant others.

**D. GOLFING PRIVILEGES**

**1. REGULAR MEMBERS & HONONARY MEMBERS- FULL GOLF PRIVILEGES**

- a. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - i. Weekdays - Fourteen (14) days in advance
  - ii. Weekends & Holidays – Seven (7) days in advance
  - iii. Restrictions on LSGA and Working Spouses tee times lapse four (4) days prior to tee times.
- b. Accessibility: (when allowed to play) play anytime course is open except during times reserved for:
  - i. LSGA reserved tee times. May sign up for LSGA reserved tee times four (4) days in advance.
  - ii. Working Spouses reserved tee times
  - iii. Club Events
- c. May access practice facilities provided paying driving range fee. If otherwise eligible under these rules, family members and Significant Others may access practice facilities only if each individual player pays the monthly driving range fee.
- d. Spouses
  - i. Eligibility to Book Tee Times (when allowed to reserve tee time):
    1. Weekdays - seven (7) days in advance.
    2. Weekends - five (5) days in advance.
  - ii. Accessibility – may play except as limited below:
    1. Weekdays - May not play from 11:00AM to 12:30PM Tuesday Thru Friday.
    2. May not play prior to 2:15PM on Saturdays.
    3. Sunday (Summer Schedule) - May not play prior to 9:00AM
    4. Sunday (non-Summer Schedule) - May not play prior to 9:30AM
- e. Eligible Children

**Comment [WU9]:** Modified for clarity. No substantive changes.

**Comment [WU10]:** Changed from listing specific times to general term. Will make it easier to update time. This change is applied through this section.

**Comment [WU11]:** Same reason as LSGA times.

**Comment [WU12]:** Deleted “populate” restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

**Comment [WU13]:** Got rid of provision regarding not having more golfing privileges than member. So do we need to repeat LSGA and Working Spouses restrictions for every other category?

- i. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - 1. Weekdays - four (4) days in advance.
- ii. Accessibility – may play except as limited below:
  - 1. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
  - 2. Saturday – may play after 2:15 PM.
  - 3. Sunday (Summer Schedule) - may play with parents/adult member(s) after 9:00AM.
  - 4. Sunday (non-Summer Schedule) - may play with parents/adult member(s) after 9:30AM.
  - 5. If eligible child is 17 years old and younger and does not have a "OCC Junior A Card" they must be accompanied by an adult.

2. **SUPER SENIORS**

- a. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - i. Weekdays - Seven (7) days in advance.
  - ii. Saturdays –
    - 1. May sign up one day in advance for 2:15PM and before play.
    - 2. Six (6) days in advance, for tee times after 2:15PM.
  - iii. Sundays - Six (6) days in advance.
  - iv. May sign up for LSGA and Working Spouses tee times 4 days in advance if eligible under category accessibility rules.
- b. Accessibility (when allowed to play): All days except:
  - i. May not play prior to 2:15PM on Saturdays except when populating tee sheet by eligible player or booking tee time one day in advance.
  - ii. LSGA Reserved Tee Times.
  - iii. Working Spouses reserved tee times.
  - iv. Club Events
- c. Green Fees:
  - i. Saturdays – Super Senior Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
  - ii. All other days – applicable cart fee only.
- d. May access practice facilities provided paying driving range fee. If otherwise eligible under these rules, family members and Significant Others may access practice facilities only if each individual player pays the monthly driving range fee.
- e. Spouses
  - i. Eligibility to Book Tee Times (when allowed to reserve tee time):
    - 1. Weekdays - seven (7) days in advance.
    - 2. Weekends - five (5) days in advance.
  - ii. Accessibility – may play except as limited below:
    - 1. Weekdays – all days except from 11:00AM to 12:30PM Tuesday Thru Friday.
    - 2. May not play prior to 2:15PM on Saturdays.
    - 3. Sunday (Summer Schedule) - May not play prior to 9:00AM
    - 4. Sunday (non-Summer Schedule) - May not play prior to 9:30AM

**Comment [WU14]:** Deleted "populate" restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

**Comment [WU15]:** Split up Saturday and Sundays. Previous version combined into weekend,

**Comment [WU16]:** Suggested to combine with subsection before. However, Greens Fees are separate sections in other category sections.

**Comment [WU17]:** Deleted "populate" restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

- iii. Green Fees: Saturdays – Super Senior Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- f. Eligible Children
  - i. Eligibility to Book Tee Times (when allowed to reserve tee time):
    - 1. Weekdays –four (4) days in advance.
    - 2. Weekends – may not reserve tee time.
  - ii. Accessibility – may play except as limited below:
    - 1. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
    - 2. Saturday – may play after 2:15 PM.
    - 3. Sunday (Summer Schedule) - may play with parents/adult member(s) after 9:00AM.
    - 4. Sunday (non-Summer Schedule) - may play with parents/adult member(s) after 9:30AM.
    - 5. If eligible child is 17 years old and younger and does not have a “OCC Junior A Card” they must be accompanied by an adult.
  - iii. Green Fees: Saturdays – Super Senior Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).

**3. INTERMEDIATES**

- a. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - i. Weekdays - Seven (7) days in advance
  - ii. Weekends - six (6) days in advance
  - iii. May sign up for LSGA and Working Spouses tee times 4 days in advance if eligible under category accessibility rules.
- b. Accessibility- Play anytime except:
  - i. May not play prior to 2:15PM on Saturdays except when populating tee sheet by an eligible member.
  - ii. LSGA Reserved Tee Times.
  - iii. Working Spouses reserved tee times.
  - iv. Club Events
- c. May access practice facilities provided paying driving range fee. If otherwise eligible under these rules, family members and Significant Others may access practice facilities only if each individual player pays the monthly driving range fee.
- d. Spouses
  - i. Eligibility to Book Tee Times (when allowed to reserve tee time):
    - 1. Weekdays - seven (7) days in advance.
    - 2. Weekends - five (5) days in advance.
  - ii. Accessibility – may play except as limited below:
    - 1. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
    - 2. Saturdays - May not play prior to 2:15PM.
    - 3. Sunday (Summer Schedule) - May not play prior to 9:00AM
    - 4. Sunday (non-Summer Schedule) - May not play prior to 9:30AM
- e. Eligible Children

**Comment [WU18]:** Deleted “populate” restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

**Comment [WU19]:** Deleted “populate” restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

- i. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - 1. Weekdays, Weekends, & Holidays –four (4) days in advance.
- ii. Accessibility – may play except as limited below:
  - 1. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
  - 2. Saturday – may play after 2:15 PM.
  - 3. Sunday (Summer Schedule) - may play with parents/adult member(s) after 9:00AM.
  - 4. Sunday (non-Summer Schedule) - may play with parents/adult member(s) after 9:30AM.
  - 5. If eligible child is 17 years old and younger and does not have a “OCC Junior A Card” they must be accompanied by an adult.

**4. NON-RESIDENT GOLFING MEMBERS**

- a. Booking Tee Times & Access: relative to their category (Regular, super senior, intermediate).
- b. Green Fees: Non-Resident Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- c. Do not pay green fees if they have activated their membership to full dues.

**5. INTERNATIONAL MEMBERS**

- a. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - i. Weekdays, Weekends & Holidays - seven (7) days in advance.
  - ii. May sign up for LSGA and Working Spouses tee times four (4) days in advance if eligible under category accessibility rules.
- b. Accessibility – may play except as limited below:
  - i. Sunday (Summer Schedule) - May not play prior to 9:00AM
  - ii. Sunday (non-Summer Schedule) - May not play prior to 9:30AM
  - iii. LSGA Reserved Tee Times.
  - iv. Working Spouses reserved tee times.
  - v. Club Events
- c. Green Fees: International Green Fee (includes cart + tax) to play (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- d. Do not pay green fees if they have activated their membership to full dues.
- e. May access practice facilities provided paying driving range fee. If otherwise eligible under these rules, family members and Significant Others may access practice facilities only if each individual player pays the monthly driving range fee.

**f. Spouses**

- i. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - 1. Weekdays - seven (7) days in advance.
  - 2. Weekends - five (5) days in advance.
- ii. Accessibility – may play except as limited below:
  - 1. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.

**Comment [WU20]:** Deleted “populate” restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

**Comment [WU21]:** Deleted “populate” restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.



2. Saturdays - may not play prior to 2:15PM.
  3. Sunday (Summer Schedule) - May not play prior to 9:00AM
  4. Sunday (non-Summer Schedule) - May not play prior to 9:30AM
- g. Eligible Children
- i. Eligibility to Book Tee Times (when allowed to reserve tee time):
    1. Weekdays, Weekends & Holidays - four (4) days in advance.
  - ii. Accessibility – may play except as limited below:
    1. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
    2. Saturday – may play after 2:15 PM.
    3. Sunday (Summer Schedule) - may play with parents/adult member(s) after 9:00AM.
    4. Sunday (non-Summer Schedule) - may play with parents/adult member(s) after 9:30AM.
    5. If eligible child is 17 years old and younger and does not have a “OCC Junior A Card” they must be accompanied by an adult.

## 6. SOCIAL MEMBERS

- a. Eligibility to Book Tee Times (when allowed to reserve tee time):
  1. May reserve tee times three (3) days in advance.
- b. Accessibility – may play except as limited below:
  - i. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
  - ii. Number of Rounds per Month: May play two (2) rounds of golf per calendar month.
  - iii. May play either (a) as a "guest" of a Regular member during times when Regular members can bring guests; or (b) play "on their own" at available times designated under this section. Unless rained out, a round of golf is defined for Social members as any number of holes played at a specific tee time.
  - iv. Club Events
- c. Playing Privileges: Not allowed playing privileges in O.C.C. tournaments. When eligible to play, can play in that day's daily game except on Ace Day.
- d. Practice Facilities (including Driving Range): May access practice facilities provided paying driving range fee. If otherwise eligible under these rules, family members and Significant Others may access practice facilities only if each individual player pays the monthly driving range fee.
- e. Green Fee: Social Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- f. Spouses and eligible children:
  - i. May play twice (2) a calendar month.
  - ii. May not play from 11:00AM to 12:30PM Tuesday Thru Friday.
  - iii. May not reserve a tee time.
  - iv. Green Fees: Social Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
  - v. May establish handicap at OCC.

**Comment [WU22]:** Deleted “populate” restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

- vi. Practice Facilities (including Driving Range): May only use these facilities the day of playing a round of golf.
- g. Guests: Allowed to bring guests for golf. All guest restrictions apply.
- h. Handicap: Social members may establish a handicap at O.C.C. for an annual fee. Please contact the golf shop to sign up.

7. **RECREATIONAL MEMBERS**

- a. Eligibility to Book Tee Times (when allowed to reserve tee time):
  - 1. May reserve tee times three (3) days in advance.
- b. Accessibility – may play except as limited below:
  - i. Weekdays – may not play from 11:00AM to 12:30PM Tuesday Thru Friday.
  - ii. Number of Rounds per Month: May play one (1) round of golf per month.
  - iii. May play either (a) as a "guest" of a Regular member during times when Regular members can bring guests; or (b) play "on their own" at available times designated under this section. Unless rained out, a round of golf is defined for Social members as any number of holes played at a specific tee time.
  - iv. Club Events
- c. Playing Privileges: Not allowed playing privileges in O.C.C. tournaments. When eligible to play, can play in that day's daily game except on Ace Day.
- d. Practice Facilities (including Driving Range): May only use these facilities the day of playing a round of golf.
- e. Green Fee: Recreation Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- f. Spouses and eligible children:
  - i. May play once (1) a calendar month.
  - ii. May not reserve a tee time.
  - iii. Green Fees: Recreation Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
  - iv. May establish handicap at OCC.
  - v. Practice Facilities (including Driving Range): May only use these facilities the day of playing a round of golf.
- g. Guests: Allowed to bring guests for golf. All guest restrictions apply.
- h. Handicap: Recreational members may establish a handicap at O.C.C. for an annual fee. Please contact the golf shop to sign up.

**Comment [WU23]:** Deleted "populate" restrictions. Thought is that whoever can make tee time should be allowed to play with who they want, provided that other player is entitled to play.

8. **SURVIVING SPOUSES**

- a. Retain spousal golfing privileges respective to deceased member's membership category.

9. **DINING MEMBERS**

- a. May not use golf facilities.

10. **SIGNIFICANT OTHERS**

**Comment [WU24]:** Changed back to "Significant Others" from "Special Guests"

- a. Booking Tee Times: May not reserve tee time or have access to automated booking reservation system.
- b. Accessibility – may play except as limited below:
  - i. May play an unlimited number of times provided they are playing with a member or a spouse of a member.
  - ii. Practice Facilities (including Driving Range): May pay monthly driving range fee and have access to all practice areas.
  - iii. Eligible to play at times consistent with spouse restrictions, excluding working spouse tee times on Saturday's.
  - iv. Shall not be eligible for LSGA membership.
  - v. Shall not be eligible for free instructional clinics.
  - vi. Shall not be eligible to enter tournaments other than social tournaments (i.e.: Hit and Giggle, Kane/Wahine).
- c. Green Fee: Special Guest Rate (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- d. Handicap: Eligible to establish handicap at OCC.
- e. Guests: May not bring a guest.
- f. Locker Room: Shall have access to the use of locker room facilities but shall not be eligible for permanent locker assignment.
- g. Club Storage: Shall not be eligible for club storage.

**11. GUEST PLAY – GUEST PLAYING GOLF WITH A GOLFING MEMBER**

- a. Guest play eligibility – except as explicitly allowed under these rules, no member or their beneficiaries may play as a guest.
- b. Guest play accessibility – may play during these times:
  - i. Weekends –allowed as limited: one guest per member prior to 2:30PM; multiple guests thereafter.
  - ii. Mondays – multiple guests allowed.
  - iii. **Tuesday through Friday – multiple guests anytime, except during 11:00am to 12:30pm only one guest per member.**
- c. Family Guests:
  - i. Eligibility
    - 1. Sons, Daughters, and Grandchildren of golfing members who are not eligible to play as eligible children.
    - 2. Sons-in-Law and Daughters-in-Law
    - 3. Parents and Grandparents
  - ii. Oahu Resident Family Guests – may not play more than once per calendar month.
  - iii. Non-Oahu Resident Family Guests - may golf an unlimited amount of time.
  - iv. All guest restrictions apply.
  - v. Green Fees: Family Guest Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- d. Oahu Resident Guests Playing Golf

- i. A resident of the Island of Oahu cannot be issued a guest card.
  - ii. May not play golf at O.C.C. more than once per calendar month. This category of guest is prohibited from play even if invited by a different member during the same month. The member is responsible for identifying his or her guest by name with the golf shop when signing up for a tee time.
  - iii. Green Fees: Guest Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
  - iv. Green Fee For weekday (M-F) guests of primary regular members: Regular Member Weekday Guest Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
- e. Non-Island Residents Playing Golf:
- i. A non-resident of the Island of Oahu may be issued a guest card for ten (10) consecutive days.
  - ii. May play golf at O.C.C. as a guest or the guest of any other member an unlimited number of times.
  - iii. Green Fees: Guest Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).
  - iv. Green Fee For weekday (M-F) guests of primary regular members: Regular Member Weekday Guest Green Fee (See Green Fees in MEMBER FEE SCHEDULE section of OCC Rules).

**12. SPOUSES (ADDITIONAL PRIVILEGES)**

- a. Eligibility – spouses of members with requisite golfing privileges.
- b. Booking Tee Times – may book times respective to spouse’s membership category.
- c. Accessibility - Spouses’ Reserved Tee Times
  - i. May play during reserved times: Tuesdays 7:33 AM to 10:24 AM.
  - ii. May play during reserved times: Fridays 7:33 AM to 9:25 AM.
  - iii. Regular members may be allowed to play during these times on a space-available basis.
  - iv. All members, otherwise eligible, may access these tee times four days in advance

**13. WORKING SPOUSES (ADDITIONAL PRIVILEGES)**

- a. Working Spouses: Two tee times are reserved for working spouses on Saturdays off the #10 tee (12:12PM and 12:20PM).
  - i. May sign up for these times seven (7) days in advance.
  - ii. The restriction on these two tee times lapses four (4) days prior.

**E. TEE TIME RULES**

- a. The Golf Shop shall operate on the following two schedules:

**TEE TIME SCHEDULE:**

Golf Shop **Upstairs** - 6:00 a.m. to 6:00 p.m. Tuesday through Friday

(except Monday 9:00 a.m. to 6:00 p.m.)

5:30 a.m. to 6:00 p.m. on Saturday & Sunday

Golf Shop **Downstairs** – 6:00 a.m. to Sunset every day except Monday  
(9:00 a.m. to 6:00 p.m.)

Tee times commence at 7:00 a.m. (March 15th - October 15th : 6:30a.m. on  
Sundays & Holidays)

No players at any time shall tee off prior to the posted tee time.

Players using electric carts must return the cart to the Golf Shop Downstairs **BEFORE  
SUNSET (on Mondays carts must be returned by 6PM)**. Players without electric carts  
may play as long as light permits, summer or winter.

- b. Tenth tee starting times are limited to weekend play. See the golf shop for details.

#### F. RESERVING STARTING TIMES

1. Advanced sign up for a tee time is limited based on membership category and is limited to a maximum of fourteen (14) days before play.
2. Sign up for starting times may be by phone, online, or in person. When reserving weekend tee times, the tee sheet will be available when the Golf Shop opens at 5:30 a.m. on Saturday and Sunday mornings. Regular golf members may reserve **two tee times per day in person**.

3. When reserving weekend tee times, at 6:00 a.m. Regular golf members may reserve **two tees time per day**.

4. When populating more than one tee time on any one day, a minimum of a four and half hour interval is required between tee times.

5. If players in a group are not ready for play at their scheduled starting time, it will be canceled by the starter. Subject to level of play, the starter will try to arrange a later starting time.

6. Sign up during heavy play periods shall normally be for a foursome. If the starting time is for less than a foursome, the golf shop has the right to combine singles and twosomes into larger groups.

7. If a no-show occurs more than once in two-month period without at least 24 hours advance notice, any group or individual may be prohibited from making any reservations for a period of one month, either individually or collectively as the circumstances warrant.

**Comment [WU25]:** Deleted references to making tee times by phone call or online, as it also includes in person.

**Comment [WU26]:** Still makes sense even with presence of fivesomes.

**Comment [WU27]:** Come verbatim from old rules. We wish to evaluate.

**Comment [WU28]:** Changed from foursomes into "larger groups".

**Comment [WU29]:** So how does this impact individual members?  
At what threshold does "group" deem to be absent?  
This provision gives golf pro discretion to take actions. So any punitive actions will be situational dependent.

**Comment [WU30]:** Deleted "weekend" only limitation.

**Comment [WU31]:** Deleted "Non-peak" times language.

#### G. PLAY ON THE COURSE

1. All players shall replace divots, repair ball marks on greens, rake sand bunkers, and fill divot holes with sand on the par 3 tees, observe electric cart rules, and generally assist the club in maintaining the course in good condition.

2. Speed of Play: Players must keep pace with the group in front of them and allow groups to pass if falling behind. To maintain this play time, each group of golfers must use its best efforts to keep pace with the group ahead of them, with the low handicapper of the group having lead responsibility.

**Comment [WU32]:** Updated to reflect current rules as adopted by the Board. So, no infraction for slow play if let groups through?

**Suggested rewording:**

Players must keep pace with the group in front of them and allow groups to pass if falling behind. The low handicapper of the group shall have lead responsibility.

**Comment [WU33]:** review

3. Slow play may be reported to the golf shop. The golf professional shall keep a log of the complaint (i.e. date, starting time, completion time, and players involved) and those players may be subject to disciplinary procedures.
4. Continued bona fide complaints as to the same individuals or group of individuals shall be reported to the golf committee.
5. Players who have lost one full hole to the group immediately preceding them, and if the group following is waiting, must wave the following group through.
6. Chronically slow players or foursomes may be assigned later starting times by the golf committee or golf shop.
7. A player shall hit when ready as soon as it is safe to do so even though such player is not away. The so called "your honor" rule has been waived in the interest of speed of play.

8. Singles and twosomes have no right on the golf course during heavy play periods.

**Comment [WU34]:** Old rule – evaluate.

9. Proper golf attire is required at all times on the course, driving range, and practice facilities. Golf shoes with metallic spikes are not permitted.
10. U.S.G.A. Rules of Golf shall apply except where preempted by LOCAL RULES.
11. To prevent slow play, players must each have their own golf clubs. A player without clubs may rent them from the Golf Shop.
12. The golf professional (or P.G.A. assistant in his absence) shall be the official interpreter of golf rules (U.S.G.A or Local) when questions arise.
13. No dogs are permitted on the golf course at any time.

14. **The Course Marshal (aka Players Assistant).** The golf professional shall assign and supervise a qualified employee to perform the duties of course marshal on an as needed basis.

Responsibilities:

- a. The marshal shall make regular inspections of golf play to assure the continuous movement of golf play pace is unimpeded by slow play. Where necessary, the marshal shall require slow players to permit faster players to play through.
- b. The marshal shall also assist in the enforcement of rules pertaining to the use of golf carts, repair of ball marks on the greens, replacement of divots and raking of bunkers.
- c. The marshal shall police the course for joggers, children and others from interfering with golf play or risking self-harm by exposure to the hazards of golf play.
- d. The marshal is expected to perform his duties in an efficient and courteous manner and players are expected to be courteous and cooperative in return.

**Comment [WU35]:** Added to reflect current terminology.

#### H. **LOCAL RULES**

1. **STAKED TREES:** If lie of ball, stance, and/or swing is interfered with by the stake attached to a tree, the stake, and/or wire and the tree are to be treated as an immovable obstruction.
2. **IMMOVABLE OBSTRUCTIONS:** Protective screens on tee nos. 4, 9, 10, 12 and 16.
3. **EMBEDDED BALL:** Anywhere "through the green" a ball which is embedded in its own pitch-mark in the ground, except in loose sand, may be lifted without penalty, cleaned and dropped as near as possible to the spot where it lay but not nearer the hole(see Rule 20). "Through the green" is the whole area of the course except: (a) teeing ground and putting green of the hole being played; (b) all hazards on the course.
4. **GROUND UNDER REPAIR (GUR) & FLOWER BEDS:** Ground under repair is marked by white paint. Flower beds are GUR. Additionally, play is prohibited from flower beds. Only the following areas are to be considered flower beds; left of #3championship tee, flower beds by the restroom on #4 tee and the flower bed around the#14 tee.
5. **WINTER RULES:** A ball lying on a "fairway" may be lifted and cleaned, without penalty, and placed within one club-length of where it originally lay, not nearer the hole, and so as to preserve as nearly as possible the stance required to play from the original lie. A ball so lifted is back in play when the player addresses it or, if he does not address it, when he makes his next stroke at it.
6. **TEMPORARY CONDITIONS:** Only when posted. During conditions of extreme wet and mud, no penalty shall be assessed for a ball lost "through the green"; however, all parties in the match must agree that the ball was not lost out-of-bounds or in a hazard. The player shall then drop a ball as near as possible to that spot that all players agree that ball should lay and then resume play.

7. **DROP AREAS** are provided when it is not possible to proceed in that vicinity according to USGA Rules. Penalty of one stroke unless otherwise noted.
  - a. **BEHIND #1 GREEN:** For lateral (penalty area) water hazard
  - b. **BEHIND #8 GREEN:** For lateral (penalty area) water hazard behind green and near green.

I. **ELECTRIC CART RULES AND SAFETY PROCEDURES**

1. Carts supplied to go to the driving range are not to be taken on the course.
2. Early each day the golf shop, shall announce how carts shall be used:
  - a. Wet Conditions - Carts must stay on cart paths at all times. **No exceptions.**
  - b. Dry Conditions - Carts may leave cart paths. No restrictions except on those fairways and other special areas where carts are not permitted at any time, or on fairways marked off limits to carts that particular day.
3. The Board of Directors shall (1) suspend golf privileges or (2) the right to drive a cart, depending upon the seriousness of the offense, of any player violating the rules governing the use of electric carts.
4. Not more than two persons may ride in a cart at any time. The driver of the cart **must** have a valid driver's license.
5. At no time may a cart be driven within 20 yards (60 feet) or beyond greenside bunkers. Proceed directly to cart path. All signs instructing cart drivers shall be observed at all times.
6. Carts shall remain on the path while playing holes #7, #9 #10 & #11
7. Cart malfunctions shall be reported by players to the cart attendant upon returning the cart to the golf shop.

Comment [WU36]: Removed # 8,

J. **PRACTICE AREAS**

1. Practice on the course is described in the USGA rules. As a general exception, however, limited practice on our course may be allowed under the following restrictions.
  - a. Practice does not interfere with play on the course by members, spouses and their guests.
  - b. Hitting excessive iron shots from the same location is prohibited in order to prevent an excessive number of divots in one location
  - c. Those practicing must keep pace with the players behind, not attempt to go through groups ahead and not cut in front of playing groups in a manner that delays others' play.
  - d. Those walking must replace all divots and those riding must fill all divots with sand.



- e. All ball marks are to be repaired as in regular play.
  - f. Those wishing to play a few holes or more for practice must check in with the Pro Shop and pay for cart use if not walking.
2. Other than outlined above, practice is restricted to the regularly assigned areas near #1 Tee as directed by the golf shop staff, namely:
- a. The practice green immediately makai of the main clubhouse will be used for practice putting and chipping.
  - b. The practice putting green next to the 1st tee and mauka of the main clubhouse will be used for practice putting only. No pitching or chipping onto these greens.
3. Other than as allowed during play of a round of golf, practice putting on any of the regular greens on the golf course is prohibited.

4. Golfers authorized to use the practice facilities, except on day of play or accompanied by a member with golfing privileges, must check in at the pro shop before using the practice facilities.

**Comment [WU37]:** Rewritten to clarify users must be authorized to use practice facilities.

5. Except as explicitly exempted by our head golf professional, all unaccompanied juniors must have an "A-card" before using the practice facilities.

6. Priority for usage of practice areas shall be given to players in preparation of play and club approved golf professionals actively providing lessons. If not utilizing the practice areas for such preparation, nonmembers shall yield to members.

**7. Driving Range - Rules for use:**

- a. Subject to weather conditions, the range will open one-half hour before the first tee time and close one-half hour before the starting area closes.
- b. Under the jurisdiction of the golf committee and operated on a daily basis by the golf shop with overall management responsibility of the golf professional.
- c. No one is to send balls over the driving range fence. If a user has the capacity to hit over the fence, he or she should refrain from using those clubs for which they can reach. Any user that sends balls over the fence and continues to use that club or selections of clubs shall be reported to the Golf Pro and, for repeated offenses the Golf Committee, for possible discipline.

8. Access to Practice Facilities (allowed to use):

- a. Any member or beneficiary not otherwise restricted under these rules.
- b. On day of play.
- c. As explicitly allowed by Head Golf Professional.

**Comment [WU38]:** Suggested to address nonmember access issue mentioned above.

**Comment [WU39]:** Perhaps for lessons by other pros.

**MEMBER FEE SCHEDULE**

*Rates Effective x*

**CART FEES:** Cart fees are \$x.50 for 18 holes and \$x.00 for 9 holes. If a member elects not to share the cart with another rider, that member shall be charged the entire cart fee.

**DRIVING RANGE FEE:** Golfing members (and their spouse if they hold a handicap) will each be charged \$x0 per month. All other classes of membership may also elect to sign up for the driving range fee.

**GOLF CLUB STORAGE:** Please check with the Golf Shop (595-3256). Storage is available through the Golf Professional, or one of the assistants, on a monthly fee basis. The cost is \$x.00 per bag per month plus Hawaii General Excise tax. \$x.00 for extra bag storage (charged monthly).

**GREENS FEE SCHEDULE**

	18 Hole	9 Hole
Dining, Guest (Cart Fee Included)	\$ x0.00	\$ x.00
International, Social, Recreation and Non-Resident Members, Regular Member Weekday Guest (Cart Fee Included)	\$ x0.00	\$ x.00
Super Senior (when applicable), Significant Other, Family Guest (Cart Fee Included)	\$ x0.00	\$ x.00
Junior (under 18) Guest Rate	\$ x0.00	\$ x.00

**HOLE-IN-ONE CHARGES:** \$x.00 per person

**LOCKER AND SHOE CARE SERVICE:** Full Locker: \$x.00 (Shoe care included)  
Half Locker: \$x.00 (Shoe care included)

Those members that do NOT have a locker, or guests of members requesting shoe care, will be charged a fee of \$x.00 per pair for golf or street shoes.

**WINE CLUB:** Annual fee of \$x.00 (billed every July)

**WINE CORKAGE:** \$x.00